



By Laws for SAAL Youth Club

Section 1: Purpose

The Board of Directors shall provide leadership, oversight, and strategic direction for the Youth Club. The Board is responsible for upholding the mission, approving policies, and ensuring the financial and organizational health of the club.

Officers and Positions

Section 2: Officer Positions

The club shall have the following officer positions, at a minimum:

Executive Board/ Advisors: Hans Raj, Madhuri Reddy

President: 11th-12th Grade

Leads meetings, sets goals, and represents the club in official matters. They also delegate tasks, oversee events, and ensure good communication and teamwork among members.

Vice President: 10th-11th Grade

Assists the president with their needs.

Secretary: 9th – 11th Grade

Keeps records of meetings, events, and membership. Manages communications such as emails, announcements, and newsletters.

Treasurer: 10-11th Grade

Manages the club's finances, including budgeting, fundraising, and keeping track of income and expenses. Ensures financial transparency.

Event Coordinator: 7th-11th Grade

Plans, organizes, and executes events and activities for the club. Works closely with other leadership team members to ensure events align with the club's goals. Organizes volunteer opportunities and community service projects.

Social Media/Marketing Manager: 7th-11th Grade

Creates content to engage members and promote events.

Membership Coordinator: 7th – 11th Grade

Recruits new members, manages member sign-ups, and ensures that members feel engaged and involved. Organizes orientation and activities to build a sense of community.

Peer Mentor: 12th Grade and Above

Serve as role models for younger or newer members. Provide guidance and support, offer advice, and help create a positive and inclusive atmosphere.

Additional positions may be created by a majority vote of the Executive Committee and approval by the general membership.

Section 2: Eligibility

Board members must:

- Be active members of the club (except advisors)
- Uphold the club's mission and values
- Attend at least 80% of all SAAL Youth Club Meetings and Activities
- Meet any additional criteria set by the Membership Committee

Section 3: Term Length

- Board members shall serve a term of 1 year.

Section 4: Selection and Elections

- Board members shall be elected by the general membership or appointed by a Nomination Committee and ratified by majority vote after a 2-5 minute presentation by Youth Members interested in their specific position.
- Elections will be finalized in November and starting January 1st of each year
- Vacancies may be filled by a majority vote of the remaining Board members.

Section 5: Meetings

- The Board shall meet at least 1 time every 2 months.
- Virtual meetings will be set up as needed
- Special meetings may be called by the President or any two Board members with at least 48 hours' notice.

Section 7: Duties

- Set strategic goals and priorities
- Approve the annual budget
- Supervise committees and program development
- Represent the club in the community
- Ensure youth leadership and participation in all major decisions

Section 8: Removal and Resignation

A Board member may be removed for failure to meet responsibilities, misconduct, or conflict of interest by a two-thirds (2/3) vote of the Board.

A Board member may resign by submitting a written notice to the Secretary.